

Meeting minutes

Wednesday, September 20, 2023 2:13 PM



West Irondequoit Teaching Learning Center

Policy Board Meeting

September 21, 2023

In person location for the TLC at 45 Cooper Road Rochester, NY

The meeting was called to order by C. Young at 3:35 p.m.

Minutes recorded by: Jim Czadzeck

In attendance (at TLC): Steve Johnson, Jim Czadzeck, MaryAlice Behrens, Corey Kurz, Melissa Pollet-Swidorski, Maria Behncke, Michelle Flood, Casey Wagner, Taylor Lanham, Courtney Shouse, Matthew Sullivan, Rebecca Todd, Meg Steckley, Christina Miga, Juli Westrich

Absent: Janine Sciarabba, Amanda Tabor, Christine Baker-Marriage, Julie Pfenninger, Jen Bonfanti, Joshua Diselet, Maureen Elliot,

Others Present: Cecilia Young, TLC Director

Topics:

Warm Welcome

Welcome to our newest members:

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members

- Ms. Courtney Shouse replacing Ms. Rosa Vargas-Cronin
- Mr. Matthew Sullivan replacing Mr. Matthew Metras
- Juli Westrich replacing Cara Lewis
- Jen Bonfanti replacing Sara Edell
- Rebecca Todd replacing Jamie Wixson
- Dr. Meg Callahan-Steckley replacing Dr. Katrina Arndt

1. Old Business: (Quorum is 12 members, not including Cecilia)

The quorum **is** present.

May 2023 Minutes

Motion to approve: Casey Wagner

Second: Jim Czadzeck

All in favor: Steve Johnson, Jim Czadzeck, MaryAlice Behrens, Corey Kurz, Melissa Pollet-Swidorski, Maria Behncke, Michelle Flood, Casey Wagner, Taylor Lanham, Courtney Shouse, Matthew Sullivan, Rebecca Todd, Christina Miga, Juli Westrich

Abstain: Meg Steckley

Motion carried/ not carried

2. Director's update

Professional learning code- almost all presenters have been contacted (not PLC & pineapple walk because those are interest based) nor the turnkey presenters as we haven't yet selected the people who will attend conferences.

Change in cost of Breakout edu boxes code for supplies and materials -

To keep 6 kits + 1 digital subscription, the cost has increased to \$934 (\$90 more)

5 kits + 1 digital subscription costs \$790 (\$54 less)

Funds could be taken from books for PLC courses (if you decide yes we want 6 kits) or the extra can be put towards more books (pending applications or books for the library)

Motion to purchase six kits to ensure groups can stay small for students when in use instead of five kits by Meg Steckley

Second by Courtney Shouse

All in favor: Steve Johnson, Jim Czadzeck, Corey Kurz, Melissa Pollet-Swidorski, Maria Behncke, Michelle Flood, Casey Wagner, Taylor Lanham, Courtney Shouse, Matthew Sullivan, Rebecca Todd, Meg Steckley, Christina Miga, Juli Westrich

Abstain: MaryAlice Behrens

Motion carried/ not carried

- PLCs- we need to advertise in our buildings and we have funds to purchase books (as requested in the application)
- Frontline calendar - upcoming sessions- easy to enroll, let Cecilia know if you need help navigating frontline
- Please share with your buildings!
- Other updates

3. Where have we been, where are we going?

A recap of 2022-2023

Established a process for the equitable selection of representatives to national conferences

Sent 3 people to conferences and turnkeyed the learning (both in synchronous and asynchronous modes- resources are still available in schoology)

Supported 6 facilitators for PLCs and bough books for 2 of these groups (plan to support 8 this year)

Created a document/ policy to allow for Ghost walks as well as pineapple walks (2 are budgeted for in the grant this year)

Used gale library this summer for a PL opportunity where digital books

were read and discussed. Also used gale last year instead of purchasing books for a book study, we were able to read on the computers (saved \$143 on books for the study this way)

1. PL standards (part 1)- standards were reviewed and groups used the jigsaw learning strategy with the 3 colors to share out big ideas.

After looking at all posters and seeing what people created, we noticed that equity was in all 3 parts of the standards. Will continue this work next meeting.

Standards for Professional Learning

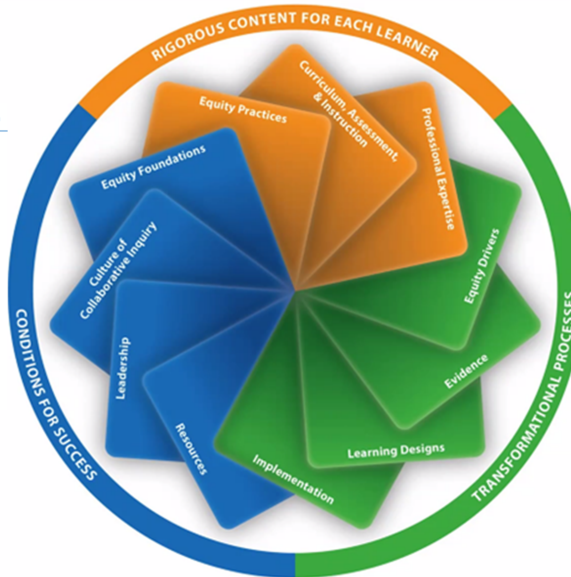
4.

West Irondequoit Central School District Organizational Professional Learning Plan

West Irondequoit Central School District
Organizational Professional Learning Plan
2023-24 through 2025-26

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Standards for Professional Learning

Professional Learning (PL) aligned with national standards of Professional Learning Practice (Learning Forward), is designed to build the capacity of all teachers and school leaders with the goal of ensuring that all students are achieving and exceeding learning outcomes. Professional Learning aligned with district goals and the New York State Standards for Professional Learning, focuses on data-driven conversations, sharing practice with the New York State learning standards, and strengthening teacher leader effectiveness.

PL is informed by student outcome data, behavior, PDSA data, demographic data and retention data for both teachers and leaders. Professional Learning is a strategic, data-informed response to all students and assessment gaps. Learning outcomes are measured. Data are reported by subject to enable a deeper understanding of their goals. All teachers and school leaders are encouraged to actively participate in professional learning activities throughout their careers to enhance their skills and improve student and school performance. Research-based best practices are reported in districts and alignment is based through state and federal standards and professional development. This state and national model working and partnership with Teacher Centers, PLCs and organizations that bring national models of practice into practice schools and practitioners to work directly with district staff.

4 Members had to leave to attend other commitments so meeting ended at 4:30 when quorum was no longer present

5. Open meeting law review

7. Adjournment

Motion to adjourn at __ by _____

Second by – _

All in favor:

Motion carried/ not carried